

# AGENDA

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**Meeting:** Schools Forum  
**Place:** Melksham Town Hall, Market Place, Melksham, Wilts SN12 6ES  
**Date:** Thursday 4 October 2012  
**Time:** 1.30 pm

**Briefing Arrangements:**

Briefing will be held at 11:00 am in Melksham Town Hall and will focus on Schools Funding Reform issues.

Please direct any enquiries on this Agenda to Kirsty Butcher, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713 948 or email [kirsty.butcher@wiltshire.gov.uk](mailto:kirsty.butcher@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

<b>Membership:</b>	<b>Representing:</b>
Mr N Baker	PHF, Christ Church CE Primary School
Dr Peter Biggs	WGA, Secondary School Governor Representative
Mrs Julia Bird	PHF, Southwick Primary School
Mr Andy Bridewell	PHF, Ludgershall Castle Primary School
Steve Clark	WASSH, Melksham Oak
Mrs A Ferries	WGA, Primary Governor Representative
Mrs Jane Franchi	Salisbury Diocesan Board of Education
Mr Tim Gilson	Academy, Malmesbury School
Mr John Hawkins	Teacher representative
Jan Hetherall	Academy, Hardenhuish School
Mrs Sue Jiggins	WGA, Primary Governor
Mr Michael Keeling	Maintained Schools with Nursery Representative
Rev Alice Kemp	WGA, SEN Governor Representative
Ms I Lancaster-Gaye	WASSH, SEN Sector, Rowdeford School
Dr Tina Pagett	14-19 Group Representative
Mr J Proctor	Early Years Representative (PVI)
Mr M Watson	WASSH, Lavington School
Mrs C Williamson	PHF, Mere Primary School

# AGENDA

## PART I

Items to be considered whilst the meeting is open to the public

1 **Election of Chairman**

To elect a Chairman for the 2012/13 year.

2 **Election of Vice-Chairman**

To elect a Vice-Chairman for the 2012/13 year.

3 **Apologies and Changes of Membership**

4 **Minutes of the previous Meeting** (*Pages 3 - 12*)

To approve and sign as a correct record the minutes of the meeting held on 13 July 2012 (copy attached).

5 **Declaration of Interests**

To receive any declarations of pecuniary or non-pecuniary interests.

6 **Chairman's Announcements**

7 **Children and Young People's Trust Board Update**

To receive a verbal update from the Service Director for Commissioning and Performance.

8 **Budget Monitoring**

To consider the budget monitoring report for period 5. (Report to follow)

9 **Reports from Working Groups** (*Pages 13 - 24*)

To receive minutes, reports and/or verbal updates from the following working groups:

- Schools Funding Working Group
- SEN Working Group
- Early Years Reference Group

10 **Update on SEN Green Paper Pathfinder/DCA review and Personal Budgets**

To receive a verbal update from the Service Director for Commissioning and Performance.

11 **Young People's Support Service Update** *(Pages 25 - 26)*

To receive a report from Mark Brotherton, Head of Targeted School and Learner Support, on YPSS and development of alternate provision.

12 **Schools Revenues Balances 2011-12** *(Pages 27 - 36)*

To receive a report from Phil Cooch, Manager, Schools Accounting and Budgets, informing Schools Forum of the revenues balances for 2011-12.

13 **The Early Years Single Funding Formula - extension to 2 year olds** *(Pages 37 - 40)*

To receive a report from Simon Burke, Head of Business and Commercial Services.

14 **Schools Funding Reform - workplan to address implementation of funding changes for high needs pupils** *(Pages 41 - 48)*

To receive a report from Liz Williams, Head of Finance and Schools Funding, and consider the work to be carried out in order to fully implement the funding.

15 **Schools Funding Reform - Review of funding formula**

To consider the outcome of the consultation with schools on the mainstream funding formula for 2013-14 and to make recommendations on the proposed formula and the delegation of central budgets. (Report to follow)

16 **School Finance Regulations 2013** *(Pages 49 - 54)*

To receive a report from Phil Cooch, Manager Schools Accounting and Budgets, updating the Schools Forum on the changes to the finance regulations following school funding reform.

17 **Minimum Funding Guarantee Exceptions 2012-13**

To agree the Minimum Funding Guarantee exceptions to be submitted to DfE. (Report to follow)

18 **Confirmation of dates for future meetings**

To confirm the dates of future meetings, as follows:

18 October 2012  
6 December 2012  
24 January 2013  
14 March 2013  
27 June 2013  
3 October 2013  
12 December 2013  
23 January 2014  
13 March 2014

19 **Urgent Items**

Any other items of business, which the Chairman agrees to consider as a matter of urgency.

## **PART II**

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

None.